



**TOWN OF WINDHAM
WATER WORKS**

174 Storrs Road
Mansfield Center, CT 06250
Tel. 860-465-3075 • FAX 860-465-3085

**TOWN OF WINDHAM WATER COMMISSION
Minutes of the Regular Meeting Wednesday September 9th, 2015
Windham Water Works, Conference Room**

Members Present: Chairman J. Michael Callahan, Daniel Roth, Maxine Smith
Elizabeth Huebner & William Sayers

Members Excused: Anna Hope and Dianna Perkins

Public: None

Chairman Callahan called the Meeting to order at 6:30 PM

Approval of Previous Minutes: E. Huebner motioned to approve the Minutes from the August 12th, 2015 meeting, Seconded by D. Roth. W. Sayers and M. Smith abstained, unanimously approved.

Citizens & Delegations: None

Meter Reading/ Billing software, Upgrade: W. Sayers motioned to upgrade our meter reading/billing system, and accept Tighe Sales proposal for \$25,000 Seconded by M. Smith, unanimously approved

Superintendent's Report: J. Hooper addressed the Commission, see attachment.

Citizens & Delegations: None

W. Sayers motioned to adjourn at 7:15 PM, Seconded by D. Roth, unanimously approved.

Minutes taken by: W.Sayers

Submitted by: J.Hooper

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Patricia P. Spmanee
WINDHAM TOWN CLERK



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MONTHLY REPORT

August, 2015

I wish to report the following:

Progress of the Construction Crew

- Completed and in service, 330 feet of new water main on Birch St.
- Repaired and replaced curb box's on Chestnut Street in conjunction with the Town's sidewalk and paving project.
- Assisted contractor abandoning the Domestic and Fire Sprinkler at 1600 West Main St.
- Inspections at Meadow Brook La (Whispering Glen)
- Replaced Fire Hydrants on Southridge Dr and Gifford Ave.
- Repaved Cameo Dr (damage from last winter's water main break)

- Weekly preventive maintenance on all our booster stations, (mowing & trimming)
Pemberton Tank, Quarry Street Tank, Hosmer Mountain Tank

Progress of Filtration Plant

- General maintenance and operation.
- Trouble shoot Limitork valve on residual basin #2

Notes:

- Park Springs closed (E coli) disinfected, and re-opened.
- Karl Acimovic, Inspection of the Willimantic Reservoir Dam, In progress
- The Pump house roof replacement scheduled for September 14th
- Paving Holbrook St, (damage from winter main break)
- We hired a new plant mechanic/ backup treatment operator, Nathan Griffiths started September 8th.

Anticipated Work Schedule for this month

- (Capitol Project) SCADA upgrade in progress.
- Repair and replace curb box's on Chestnut St in conjunction with the Town's sidewalk and paving project.
- Paving and side walk repairs
- Contractor to replace the Pump house Roof and windows

Respectfully submitted
Jim Hooper

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Patricia P. Spruill
TOWN OF WINDHAM