

**WINDHAM WATER POLLUTION  
CONTROL AUTHORITY**

**WINDHAM, CT.**

**Jan. 26, 2010**

The Windham Water Pollution Control Authority held its meeting on January 26, 2010 in the Meeting Room, Town Hall. Chairman Rene Goss called the meeting to order at 6:35 P.M. Members present were Stanley Morytko, Nita Giordano, Mary Burnore and Rene Goss. Also present was Plant Superintendent David Garand.

**1) Public Comment**

There was no public comment.

**2) Correspondence**

There was no correspondence.

**3)** The minutes of December 22, 2010 were approved on a motion by Mary Burnore, seconded by Stanley Morytko. Voting in favor of the motion were Mary Burnore, Stanley Morytko and Rene Goss. Nita Giordano abstained from voting as she was not present at the last meeting. The motion carried.

**4) Reports**

**a) Chairman's Report**

Chairman Rene Goss reported that he and W.P.C.A. member Mary Burnore were at the Sewer Treatment Plant recently, and helped pick out the colors that will be used in decorating the new Administration Building. W.P.C.A. members Nita Giordano and Stanley Morytko were not available at the time, but voiced their approval.

**b) Plant Superintendent's Report**

**Construction**

**Current Work - New Garage Building** – Working on punch list completion.  
**Primary Settling Tanks** – Working on punch list. **Administration Building** – Working on interior block walls, electrical, mechanical and setting doors. **Aeration Tank #1** – Working on equipment replacement. This is scheduled to be completed in March 2010. **Headworks Building** – Excavation is on hold. Garand said The Computaro Construction Co. has just supplied a dewatering proposal in order to

allow them to resume excavation of the Headwords Building. Plant Superintendent Garand said he met with Wright Pierce today on the proposed dewatering plan. He said it is unfortunate that the construction company had not proposed as extensive a dewatering plan right from the beginning. Maybe if they had, we might not have experienced all the problems that we have had. He added that it is very possible that we may end up in arbitration on this matter. And, since arbitration is very costly it might be to our benefit to pursue a settlement versus going into arbitration, he said

**Change Orders** – There is one new change order (12 total). Garand reviewed the modifications to the Contract Documents. This will result in an increase of \$42,900. The contract price incorporating this change order is \$16,851,068.

### **Plant Performance**

All permit requirements were met for the month of December. Garand went on to review the December 2009 Effluent Quality Report. He said the BOD's suspended solids are doing well. Nitrogen may cost us between \$40,000 and \$50,000.

### **Administration & Finance**

1) **Monthly Budget Report** – a) Garand reviewed different line items.  
**Revenues - \$1,606,222.** This is 47% of revenues collected with 50% of the year complete. **Expenditures - \$1,564,492.** This is 46% of expenses expended with 50% of the year complete.

**A/R/ Aging Summary** as of January 25, 2010. Most septage haulers are current with the exception of one who is in the 61-90 day category and another hauler who is in the 31-60 day category. Garand said he was not too concerned as he felt they would be current shortly.

**Significant Non-recurring Expenses** – Garand reviewed significant non-recurring expenses December 21, 2009 to January 25, 2010. Included in this summary were WPCF upgrade expenses.

2) **Mansfield Dispute** – Lon Hultgren (Town of Mansfield representative) said he received a draft copy of the new agreement. Once the Town of Mansfield has reviewed the new agreement, he will forward it on to Plant superintendent Dave Garand for his review.

3) **W.P.C.A. Clarification Request** – Garand reviewed a letter he forwarded to Town Manager Neil Beets, at the request of the W.P.C.A. The W.P.C.A. is requesting (in writing) a collective opinion/position from the Town Manager, Town Council and Town Attorney as to the responsibility and authority pertaining to the operations of the Windham Wastewater Treatment Facility. The W.P.C.A. also requests clarification of the W.P.C.A. section of the Town Charter. Garand said

they are asking for clarification of the term “in concurrence” and are requesting a method to resolve disputes if concurrences cannot be reached. He said the W.P.C.A. feels it is critical they understand their authority and responsibilities in order for them to be the most productive and effective in the oversight and control of the Wastewater Treatment Facility. He said the W.P.C.A. is requesting that a written response be provided no later than 2/19/2010.

4) **N.E.W.E.A. Conference** – Garand recently attended the N.E.W.E.A. conference and was able to get several issues accomplished: 1) Set up an agenda with WESCOR Associates to have all problems with the chlorination control system repaired, 2) Met with Aqua Solutions owners to resolve on-going problems with primary clarifier mechanisms. They agreed to have the problems corrected at no cost to the owner, 3) The Mahr Corporation Representative agreed to come to the Plant Facility to come up with a solution to the scum pump which is not operating well, 4) Garand said he also attended a technical session on removing Phosphorus in the most cost effective manner and discussed several options.

5) **Customer Relations** –Garand said there were no blockages in our lines through 1/26/2010. He added that everything is going well.

6) **New Business** – Discussion held regarding the Splash Park. Chairman Rene Goss said he doesn’t believe the W.P.C.A. is receiving any benefit from the agreement reached in the summer of 2009, whereby the W.P.C.A. would accept “In Kind Services” to offset the projected 2009/2010 sewer use charges of \$7,000 to \$10,000 incurred at the Splash Park. As part of the agreement, Public Works would provide snow plowing services at the sewer facility.

Plant Superintendent Garand said the Splash Park is using approximately 50,000 gallons of water a day when it is in use. When the Splash Park was developed the Town chose not to install a recyclable option whereby the water could be recycled. Although W.P.C.A. members agreed that this is a nice benefit for the children, a lot of water is being used and sewer use charges are being lost.

After a lengthy discussion, the W.P.C.A. directed the Plant Superintendent to meet with the Town to discuss two options. 1) The W.P.C.A. will set a cap of \$10,000 per season for sewer use charges which would be payable by the Town. If they exceed the budgeted amount, the W.P.C.A. would adsorb the difference. If the Splash Park does not use the budgeted amount, they would only pay for what they use. 2) Install a recycling unit at the Splash Park whereby the water would be recycled. This would avoid incurring additional sewer use charges, plus it would be conserving a precious commodity. The cost of installing the recycling unit could be split between the Public Works Dept., the Water Commission and the W.P.C.A.

The W.P.C.A. directed Plant Superintendent Dave Garand to meet with Public Works, the Water Commission and the Town Finance Dept. to discuss both options: 1) Assessing a \$10,000 cap to cover sewer use charges, 2) joint effort to install a

water recycling system at the Splash Park. The Water Dept. and the Sewer Dept. would pay to install the recycling unit and the Town would then reimburse them the cost.

As there was no further business, the meeting was adjourned at 7:45 P.M. Motion by Mary Burnore and seconded by Stanley Morytko. The motion carried unanimously. The next meeting is scheduled for February 23, 2010 in Town Hall.

Respectfully submitted,

Lillian Murray, Clerk