

**WINDHAM WATER POLLUTION  
CONTROL AUTHORITY**

**MINUTES**

**January 25, 2011**

The Windham Water Pollution Control Authority held its meeting on January 25, 2011 in the new conference room located within the Windham Wastewater Treatment Plant. Chairman Rene Goss called the meeting to order at 6:35 P.M. Members present were Mary Burnore, Stanley Morytko and Rene Goss. Also present was Plant Superintendent David Garand and Lon Hultgren, representative from the Town of Mansfield. Nita Giordano was excused.

**I) Public Comment**

There was no public comment.

**II) Correspondence**

There was no correspondence.

**III) Approval of Minutes**

The minutes of December 28, 2010 were approved as written. Motion made by Mary Burnore and seconded by Stanley Morytko. The motion carried unanimously.

**IV) Reports**

**a) Chairman's Report**

1) Chairman Rene Goss recommended naming the meeting room at the newly constructed Windham Wastewater Treatment Facility. Mary Burnore made a motion to name the meeting room "The W.P.C.A. Conference Room". Stanley Morytko seconded the motion. The motion carried unanimously.

Plant Superintendent David Garand then took the members on a tour of the new facility. He said there are still a few loose ends being worked on.

2) Chairman Rene Goss said we need to create a policy for loaning out the conference room to other Town Depts. The Windham Water Works has such a policy in place, he said.

Following a discussion, Mary Burnore made a motion stating that if the conference room is loaned out to other Town departments after hours, a Plant employee must be in the Plant during the meeting and must be compensated a minimum of three hours of overtime pay by the group requesting the W.P.C.A. conference room. Stanley Morytko seconded the motion. Mary Burnore further stipulated that the Plant Superintendent must be notified of the request prior to the meeting. The motion carried unanimously.

## **b) Plant Superintendent's Report**

### **Construction**

**Current Work: New garage building:** Working on punch list completion. **Primary Settling Tanks:** Working on punch list. **Administration Building:** Working on punch list. Furniture delivery scheduled for 12/29/10. **Headworks Building:** Installing mechanical piping. **Secondary Clarifiers #2:** On Line, issues with scum removal on tank influent channel.

There were no new change orders. The total remains at 17.

### **Plant Performance**

The Plant experienced BOD & TSS permit violations due to a process upset during the month of December. Garand said the D.E.P was notified. He then reviewed the December 2010 Effluent Quality Report.

### **Administration & Finance**

**1) Monthly Budget Report.** Garand reviewed the **Monthly Revenue Summary.** Revenue is \$1,759,755. This is 53% of revenue collected with 50% of the year complete. He then reviewed the **Monthly Expenditure Summary.** Expenditures are \$1,491,822. This is 45% of budgeted expenses with 50% of the year complete.

#### **2) Significant Non-recurring Expenses**

Garand then reviewed **Significant Non-recurring Expenses** December 29, 2010 to January 21, 2011. These expenses include construction costs with Carlin Co. and Wright Pierce, furniture storage back charged to Carlin Co, and chemical feed pumps.

**3) Splash Park:** Letter to disconnect effluent from sanitary sewer. Garand reported that he recently met with Dennis Greci and Don Gonyea of the D.E.P., and with Town Engineer Joseph Gardner regarding discharging Splash Park water into the Natchaug River.

He reviewed a draft letter to Town Manager Neal Beets explaining that due to the nature of the discharge (potable water) and quantity of discharge (30,000-50,000 gal/day) the W.P.C.A. has made the decision to designate the Splash Park effluent water as ineligible to discharge into the sanitary sewer. He further requested that the connection to the

sanitary sewer system be removed prior to using the Splash Park in 2011. He also suggested that when the physical removal of the discharge pipe from the sanitary sewer system takes place, the sewer facility will designate staff to assist and inspect the removal of the discharge pipe.

Mary Burnore made a motion to approve the letter to Mr. Beets as written and Stanley Morytko seconded the motion. The motion carried unanimously.

#### **4) Multi Bank /Securities.**

Garand reviewed the Multi Bank/Securities Quarterly Report. He said one new investment has been purchased. It has an interest rate of 2.75% for 7 years.

**5) F.O.G. Exemption Request.** Garand said an F.O.G. exemption request has been made by United Services at 47 Arnolds Lane, Willimantic, CT. He said he inspected the facility (a three-family house) and found that they cook in their kitchen for approximately 20-25 people. He said they are not a grease generating facility, and therefore recommended granting the exemption. He added that they will be required to follow all the requirements that are in place.

Mary Burnore made a motion to grant a F.O.G. exemption to United Services, 47 Arnold's Lane, Willimantic Ct as requested. She added that this exemption will be reviewed on an annual basis. Stanley Morytko seconded the motion. The motion carried unanimously.

#### **6) Hydroferra Co. – High Strength Waste**

Garand said they have batch metering in place.

#### **7) Windham W.P.C.F. Vehicle Purchase for F.O.G. Inspector.**

Garand said the new F.O.G. Inspector will need a vehicle to conduct his day- to- day business. He recommended purchasing either a Toyota Camry or a Honda Accord. He suggested that because his truck has high mileage it be given to Dave Dreibholz for his inspections around town. In return, Garand will utilize the new vehicle for his use.

Mary Burnore made a motion to approve the purchase of a vehicle in order to accommodate the F.O.G. Inspector. She further authorized Garand to solicit prices on a Toyota Camry, as well as a Honda Accord. Lon Hultgren suggested that Garand also check state bids for a vehicle. He said the Town of Mansfield has several Honda Accord vehicles and they have performed very well. Stanley Morytko seconded the motion. The motion carried unanimously.

#### **8) Shetucket River Classification.**

Garand said W.P.C.A. member Nita Giordano inquired as to the classification of the Shetucket River. He said the Shetucket River is classified as B-c. This designation indicates that the present use and goal for this river is to maintain it as a fishable/swimmable river. It is suitable for cold water fisheries and has been targeted for anadromous fisheries restoration. He then reviewed Primary Water Quality Criteria for Various Uses of Fresh Waters.

**9) Customer Relations**

Garand said there were no blockages in the sewer lines through 1/25/11.

**10) Misc.**

Garand said he recently met with a representative of the Town of Coventry Public Works Dept. They are experiencing problems with their sewer facility and are looking to purchase approximately 200,000 gallons a day of wastewater treatment capacity. They inquired as to the connection fee and where they would be able to connect to the Windham sewer lines. Garand said connection charges would be roughly 2 million dollars. He said they would be required to do a complete facility study. He added that the D.E.P. is requiring them to do something soon.

The meeting was adjourned at 7:50 P.M. Motion by Mary Burnore and seconded by Stanley Morytko. The motion carried unanimously.

The next meeting is scheduled for February 22, 2011, but since some members might not be able to attend a new meeting date will be announced.

Respectfully submitted,

Lillian Murray, Clerk