

**WINDHAM WATER POLLUTION
CONTROL AUTHORITY**

MINUTES

Sept. 23, 2008

The Windham Water Pollution Control Authority held its meeting on September 23, 2008 in the Meeting Room, Town Hall. Chairman Rene Goss called the meeting to order at 6:30 P.M. Members present were Charles Kratt, Rene Goss, Mary Burnore and Stanley Morytko. Also present was Plant Superintendent David Garand.

1) Public Comment

There was no public comment.

2) Correspondence

There was no correspondence.

- 3) The minutes of August 26, 2008 were amended pg 4 item 5 ...Lein said it was a nice **facility** and a well run operation...**

Mary Burnore made a motion to approve the minutes of August 26, 2008 as amended and Rene Goss seconded the motion. Voting in favor of the motion were Mary Burnore and Rene Goss. Charles Kratt and Stanley Morytko abstained as there were not present at the August meeting. The motion carried.

4) Reports

Chairman's Report

The chairman had nothing to report.

Plant Superintendent's Report

1) Consultants

Garand referred to the Plant upgrade and outlined current work: one-way road excavation and base course, new garage building form and pour foundation, install electrical duct bank, install drainage line for Rec. Park, and install temporary fuel tank set up for Service Building.

2) Plant Performance

All permit requirements were met for the month of August. Garand reviewed the August 2008 Effluent Quality Report. He said everything is going well.

3) Administration & Finance

a) Monthly Budget Report

Garand reviewed the Monthly Budget Report ending July 31, 2008. He said a partial report was distributed last month, but since it was not complete he included it again this month. He then went on to review the Monthly Budget Report ending 8/31/08. He said total **revenues** are \$436,872.00 and are at 14% of revenues collected through 17% of the year. Total **expenses** are \$471,633.00 and are at 15% of budgeted expenses through 17% of the year. He then went on to review adjusted line items.

b) Significant Non-recurring Expenses

Garand reviewed Significant Non-recurring Expenses Aug. 26 to Sept. 18, 2008.

c) Mansfield Dispute

Garand said we are in AAA Arbitration proceedings. He reviewed the proposed schedule for arbitration hearings.

d) Policy for Fee Schedule for Industrial Strength Waste

At the last meeting Garand reported that some users are discharging waters or waste (industrial high strength waste) containing concentrations in excess of the acceptable limits. He said we are not interested in taxing them a surcharge; we are interested in having the material meet our standards. Some of the users who are not meeting our requirements are not readily identified because DEP does not always have these permits available.

Charles Kratt said if users are in violation we should allow them time to fix the problem, meanwhile for every month that the material does not meet our requirements, a progressive fine should be imposed. A discussion ensued. The Authority was in agreement on the following policy: 1) issue a notice to the user who is discharging waters or waste containing concentrations in excess of the acceptable limits listed in the Rules & Regulations relating to the WPCA, and 2) give the user a reasonable amount of time to fix the problem and if they still do not meet the requirements a progressive fine will be issued followed by shutting them off from further discharge. Garand said he will bring this matter up at the next CAWPCA meeting in November.

Discussion is tabled until the next meeting. No action taken.

e) Quarterly Capital Reserve Investments

Garand reviewed existing investments. He said 4 investments will mature the end of October, 3 investments will mature in November, 2 investments will mature in December and 3 investments will mature the beginning of 2009. The Quantity Value is \$8,690,000. The market Value (if we were going to sell) is \$8,572,766.65. The average interest rate on all investments is 4.76%.

f) Miscellaneous

- 1) Discussion held on the feasibility of hiring a Class 3 Operator. The Authority agreed to table this discussion to a future meeting
- 2) There will be a construction meeting on October 1, 2008 at 9AM. Garand invited members to attend.

As there was no other business the meeting was adjourned at 7:40 P.M. The next meeting is scheduled for October 28, 2008.

Respectfully submitted,

Lillian Murray, Clerk