

**WINDHAM WATER POLLUTION
CONTROL AUTHORITY**

MINUTES

Sept. 28, 2010

The Windham Water Pollution Control Authority held its meeting on September 28, 2010 in the Meeting Room, Town Hall. Chairman Rene Goss called the meeting to order at 6:30 P.M. Members present were Stanley Morytko, Nita Giordano, Mary Burnore and Rene Goss. Also present were Plant Superintendent David Garand and guest Lon Hultgren (Town of Mansfield).

I) Public Comment

There was no public comment.

II) Correspondence

There was no correspondence.

III) Approval of Minutes

The minutes of August 24, 2010 were amended on page 3, Item #1 ...Chairman Rene Goss said the WPCA sent a note of condolence to Nita Giordano on the loss of her **mother-in-law** (not mother). Nita Giordano made a motion to approve the minutes as amended and Stanley Morytko seconded the motion. Voting in favor of the motion were Nita Giordano, Stanley Morytko and Rene Goss. Mary Burnore did not vote as she was not present at the August meeting.

IV) Reports

a) Chairman's Report

Chairman Rene Goss commended Plant Superintendent Dave Garand and the Plant staff on a job well done with regards to the recent sewer main break at 1320 Main Street, Willimantic, CT. On September 11, 2010, CL&P accidentally drove a utility pole through the 12 inch sewer main. Goss said a 4 man sewer crew worked through the week-end to repair the break. He thanked Garand and his staff for a job well done.

Vice-Chairman Mary Burnore voiced her disappointment regarding the response from Town Manager Neil Beets regarding the sewer main break. She said Mr. Beets congratulated the Police Dept. for the few hours they spent directing traffic while the

road was shut down, but neglected to acknowledge the Plant staff, who were called in on a Saturday and worked around the clock until the problem was resolved, and still reported to work at their regular time on Monday. They all deserve a big thank-you for a job well done, she added.

b) Plant Superintendent's Report

1) Construction

New Garage Building: Still working on punch list completion. **Primary Settling Tanks:** Working on punch list. **Administration Building:** Working on mechanical, floors, drop ceiling, painting, roofing, roof flashing and plumbing. **Headworks Building:** Backfill. **Secondary Clarifier #2:** Working on punch list.

There were no new change orders. (16 Total).

2) Plant Performance

All permit requirements were met for the month of August. Garand reviewed the August Effluent Quality Report adding that everything is working well.

3) Administration & Finance

a) Monthly Budget Report – Garand reviewed the Monthly Budget Report ending August 31, 2010. **Revenues** - \$504,354. This represents 15% of revenues collected with 17% of the year complete. **Expenditures** - \$367,075. This represents 11% of the budget expended with 17% of the year complete.

b) A/R Aging Summary – Garand reviewed the Aging Summary as of September 28, 2010. He said most haulers fall within the 1-30 day category, but one hauler (Wentworth) falls within the 60-90 day category, and is paying 1 ½% interest per month.

c) Significant Non-recurring Expenses – Garand reviewed Significant Non-recurring Expenses August 24, 2010 to September 27, 2010. Most of these expenses represent construction costs to Wright-Pierce (July & August) and construction costs to Carlin (August). The remainder of the expenses are for a submersible pump, electronic gate repairs and CL&P for emergency line work.

d) Mansfield Dispute/Agreement – Garand referred to the latest Agreement being proposed between the Town of Windham and the Town of Mansfield. He said the latest revisions are simply procedural changes, ie pg 1 **Whereas**, and pg 2 **Settlement of Litigation**. He added that it is anticipated that the Town Manager for Mansfield, as well as the Town Manager for Windham will both sign the agreement on Thursday, September 30, 2010.

A discussion ensued. Stan Morytko referred to pg 7, Article F, Plant Expansion (a). He asked, if Mansfield's waste flow increases in the future who will be responsible to pay all costs in order to provide the additional treatment plant capacity. Garand said Mansfield would pay all costs, and Windham will perform the work.

Lon Hultgren (Town of Mansfield) said this section was included in the agreement because they wanted to make sure that they could increase their flow if needed in the future. Dave Garand said this is a cost sharing agreement, but Mansfield has no jurisdiction over Windham. Mansfield will set its rates for their customers and Windham will set its rates for its customers. He added that Windham will maintain Mansfield's collection system and will be compensated for this service. Mr. Hultgren emphasized that Mansfield is not part owner of the Treatment Plant; Mansfield is a customer. He said Windham will simply maintain the system; but will not be required to pay for any capital work. Garand said with this agreement in place we will be working together a lot closer in the future.

Mary Burnore made a motion to approve the Mansfield-Windham Agreement and to authorize Chairman Rene Goss to sign the agreement on behalf of the WPCA. Nita Giordano seconded the motion. The motion carried unanimously.

e) Pleasant Pizza – Request for F.O.G. exemption. After some discussion, and a review of their menu, W.P.C.A. members agreed that Pleasant Pizza is indeed a restaurant and is subject to the F.O.G. requirements.

Nita Giordano made a motion to deny the request from Pleasant Pizza for F.O.G. exemption and Stanley Morytko seconded the motion. The motion carried unanimously.

f) Multi Bank Securities. One investment was purchased (with earned interest) and will yield 2.25% interest.

g) Sewer #8 (1999) replacement cost. Garand said that Columbia Ford proposed the lowest bid to replace the Sewer #8 truck. Their bid was \$27,000 less trade in. Garand said the net cost is approximately \$20,818.25.

Nita Giordano made a motion authorizing Garand to purchase the 2011 truck from Columbia Ford at their quoted price less trade-in. Mary Burnore seconded the motion. The motion carried unanimously.

4) Customer Relations

As stated above CL&P drove a utility pole through the 12 inch sewer main at 13420 Main Street. A 4 man crew worked through the week-end to repair the break. CL&P has been charged for all labor and materials associated with the break.

5) Miscellaneous

The end-of-year party for Plant staff will be held on December 22, 2010 at noon at the Treatment Plant facility. W.P.C.A. members agreed to contribute \$25.00 each to cover all costs for the affair.

As there was no further business, the meeting was adjourned at 7:35 P.M. on a motion by Mary Burnore and seconded by Stan Morytko. The next meeting is scheduled on October 26, 2010.

Respectfully submitted,

Lillian Murray, Clerk