

**WINDHAM WATER POLLUTION  
CONTROL AUTHORITY**

**MINUTES**

**Oct. 25, 2011**

The Windham Water Pollution Control Authority held its meeting on October 25, 2011 at the Windham Wastewater Treatment Facility Conference Room located at 2 Main Street, Willimantic, CT. Chairman Rene Goss called the meeting to order at 6:30 P.M. Members present were Stanley Morytko, Mary Burnore, Nita Giordano and Rene Goss. Also present was Plant Superintendent David Garand and Mansfield Representative Lon Hultgren.

**I) Public comment**

There was no public comment.

**II) Correspondence**

There was no correspondence.

**III)** The minutes of August 23, 2011 were approved with one correction. Amend page 2 section III (V) correct the date from Oct. 21 to Oct 27. Mary Burnore approved the minutes as amended. Stanley Morytko seconded the motion and the motion carried unanimously. Nita Giordano abstained.

**IV) Reports**

a) The **Chairman** had no report.

**b) Plant Superintendent's Report**

Plant Superintendent Dave Garand reported on the following:

**Construction**

Current Work: **New Garage Building** – working on punch list completion. **Primary Settling Tanks:** Working on punch list. **Headworks Building** – Working on punch list. **Secondary Clarifier #2** is on line. **Secondary Clarifier #1** is off line for equipment replacement. We need to schedule removing and reapplying failed paint on all submerged surfaces, said Garand.

**Change Orders:** No new change orders (20 total).

**Plant Performance**

All Permit Requirements were met for September

## Administration & Finance

### **a) Monthly Report Ending September 31, 2011**

**Revenue** Collected \$826,598. This represents 24% of revenue collected with 25% of the year complete. **Expenses** \$631,660. This represents 19% of budget spent with 25% of the year complete.

**b) A/R Summary** – Richard E. White & Sons has \$3,857.44 and Wentworth Septic has \$4,439.68 in the 61-90 day category. Garand said they are making payments on the account and also paying interest charges.

**c) Significant Non-recurring Expenses** – Garand reviewed the expenses including construction costs to Carlin, Wright Pierce and NIC. Also a valve replacement, computerized maintenance training and 900 ft. of sewer pipe lining.

**d) FOG Compliance Report** – There is one establishment that remains non-compliant: El Pilon, who stated they will pay the surcharge of \$10 per day.

**e) Staff Uniform & Work Shoe Allowance:** The Teamster Contract requires the Town provide uniforms and work shoes to sewer teamsters as are required. In lieu of a uniform service Mary Burnore made a motion the W.P.C.A. offer all sewer employees up to \$750 annual reimbursement for uniform purchases and an additional \$250 annual reimbursement for steel toed work shoes. Stanley Morytko seconded the motion. The motion carried unanimously.

**f) W.P.C.A. Negotiations with Coventry for Connection to Windham Sanitary Sewers:** Mary Burnore made a motion to authorize the sewer facility superintendent to negotiate with the Town of Coventry conditions required to connect to Windham Sanitary Sewers. Stanley Morytko seconded the motion. The motion carried unanimously.

**V) Customer Relations:** There were no blockages in our lines through October 25, 2011.

**VI) Old Business:** Chairman Rene Goss reported he has not received a response from Town Manager Neal Beets regarding his letter sent to Mr. Beets on September 27, 2011.

**VII) New Business:** The septage haulers have been notified the septage receiving station will be closed the month of January for equipment replacement.

The next meeting will be held on November 22, 2011.

The meeting was adjourned at 7:46 P.M. Motion was made by Mary Burnore and seconded by Stanley Morytko. The motion carried unanimously.

Respectfully submitted,

Lillian Murray, Clerk

