

**WINDHAM WATER POLLUTION
CONTROL AUTHORITY**

MINUTES

December 27, 2011

The Windham Water Pollution Control Authority held its meeting on December 27, 2011 in the Windham Wastewater Treatment Conference Room. Chairman Rene Goss called the meeting to order at 6:30 P.M. Members present were Nita Giordano, Rene Goss and Mary Burnore. Also present was Plant Superintendent David Garand.

I) Public Comment

There was no public comment.

II) Correspondence

There was no correspondence.

III) Approval of Minutes.

Action on the minutes of November 22, 2011 was deferred until the next meeting in January, 2012.

IV) Reports

a) Chairman's Report

Chairman Rene Goss said the new Magnet School is seeking a waiver of the sewer connection fees. After a brief discussion, the WPCA determined that there are two options available to the Magnet School pertaining to a sewer hook-up; 1) They can pay the sewer connection fees to the WPCA and tie into the Town's sewer system, or 2) build their own septage system. Chairman Goss said the Town charges the WPCA for its services, but they don't want to pay the WPCA for the sewer connection fees.

b) Plant Superintendent's Report

Construction

Garand said he will be closing out the Clean Water Fund Interim Funding Obligation with the DEEP. He said we are scheduled to close on the Project Loan Obligation on 1/24/12. He anticipates that the project will come in about one-half million below budgeted costs. Closing out the Interim Funding Obligation while the project nears

completion will save the WPCA about \$35,000 per month in interest expenses through job completion. This represents approximately \$175,000 in savings.

Contractors are working on punch list completion. Secondary Clarifier #1 is off line for equipment replacement. The new clarifier equipment has been installed and certified. The only significant remaining issue on the project is correcting the coating failure on submerged surfaces. We need to determine the cause of the coatings failure and then schedule removing and reapplying the failed coatings on all submerged surfaces.

Garand said Town Attorney Rich Cody will represent the WPCA if any litigation is brought against them for a change in soil conditions claim. He and the Design Engineers believe there is little or no merit to their claim.

Change Orders: Last change orders (22 total).

Change Order #21 includes; 1) Fill existing headworks wetwells - \$5,090. 2) Administration Building sidewalk - \$10,398. 3) Filter room pad demo - \$746. 4) Additional sidewalk dumpster pad and swale - \$11,457. 5) Scum well additional piping bends - \$2,572

Change Order # 22 is a contract adjustment in order to balance out all unused quantities for Bid Items 4-16, resulting in an overall credit to the contract for \$83,723.41.

Plant Performance

All permit requirements were met for November. Garand reviewed the November 2011 Effluent Quality Report.

Administration & Finance

a) Monthly Budget Report

Garand reviewed Monthly Budget Report ending November 30, 2011. **Revenues** are \$1,413,020. This is 42% of revenue collected with 42% of the year complete. **Expenses** are \$1,376,670. This is 40% of the budget spent with 42% of the year complete.

b) A/R Aging Summary

Garand reviewed the A/R Aging Summary. Most haulers are in the 1-30 and 31-60 day category. Richard E. White & Sons is in the 61-90 category, owing \$38,493.44 and Wentworth Septic Services LLC is in the over 90 day category owing \$13,304.95. Garand said they are paying a 1 ½% interest charge each month. He said he continues to call them requesting payment in hopes of bringing them into compliance.

c) Significant Non-recurring Expenses

Garand reviewed the significant Non-recurring Expenses dated November 17, 2011 to December 16, 2011. These expenses include: Lakeside unit final payment, NPDES Permit Renewal, First maintenance on new service generator, Construction (corrosion probe-coatings failure analysis), Construction costs with Carlin Co. and Wright Pierce.

d) FOG Compliance Report

FOG Compliance Personnel David Dreibholz reported that New England Pizza Restaurant is non-compliant with the State of CT F.O.G. Permit. He said an inspection on 12/14/11 found that their grease interceptor had been bypassed. They have been given 90 days to become compliant. He said a letter has been sent to them stating that if they fail to make the necessary repairs, or replacement, within 90 days they will be assessed a “High Strength Waste Generator” surcharge. They have not yet responded.

e) Operator One Position

Garand said several good applicants have responded to the Operator One position. One of the applicants has a degree in Environmental Science which would be extremely helpful in obtaining CT Operator certifications.

f) N.E.W.E.A. Boston Conference (1/23/12) Authorization. Garand explained that there is a meeting scheduled with the Clarifier vendor to try to resolve their non-cooperation making payment to Carlin to correct the deficiencies with their redesign. Garand said he met with Town Attorney Rich Cody to discuss the issue with the Secondary Clarifier repairs. We are in agreement to make necessary repairs in conjunction with pursuing reimbursement from Seimans. We do not want to give Carlin a job delay claim due to this matter, said Garand.

He said the cost associated with the conference (conference and one night’s lodging) is approximately \$450.00.

g) Deaths affecting WPCF employees - Benjamin Dereglia (employee’s brother): Question making a \$100.00 donation to Natchaug Hospital and **Robert Meduna** (employee’s father) question making a \$100 Donation to American Cancer Society. Nita Giordano said she received a comment regarding memorial donations. It was decided to bring this up for discussion at the next WPCA (January 2011) meeting.

Customer Relations

There were no blockages in our lines through 12/27/11.

There being no further business, the meeting was adjourned at 7:40 P.M.

Respectfully submitted,

Lillian Murray, Clerk

