

**WINDHAM WATER POLLUTION  
CONTROL AUTHORITY**

**MINUTES**

**Sept. 27, 2011**

The Windham Water Pollution Control Authority held its meeting on September 28, 2011 at the Windham Wastewater Treatment Facility Conference Room located at 2 Main Street, Willimantic, CT. Chairman Rene Goss called the meeting to order at 6:35 P.M. Members present were Stanley Morytko, Mary Burnore and Rene Goss. Also present was Plant Superintendent David Garand.

The agenda was amended to move a discussion regarding sewer staff 401K match as the first item of business and Stanley Morytko seconded the motion. The motion carried unanimously.

**I) Sewer Staff 401K Match**

Denise Washam, Administrative Assistant for the Water Pollution Control Facility, approached the W.P.C.A. regarding a sewer staff 401K match. In 2009, the Teamster Union authorized a 401K match to the Sewer Plant staff as a negotiated benefit. Plant Superintendent Dave Garand said it was the W.P.C.A.'s intention to provide this benefit for the total Plant staff, as well as for Ms. Washam and the Plant Superintendent. At that time the W.P.C.A. also authorized a 3% raise for Plant staff. The Town was not in agreement and the raise was not given.

Since Ms. Washam is a member of the AFSCME Union, and not the Teamster Union, she did not receive the 401K benefit. She was told by her union that this benefit was only for Teamster Union employees, but she contends this benefit was approved for all W.P.C.F employees. After numerous conversations with Sally Wood (AFSCME Union Chairwoman) she was advised to write a letter to Town Manager Neal Beets (which she did). She asked that he and her union reach an agreement on this issue and approve the benefits that she seeks. As of this date, she has not received any response from Mr. Beets, and has not received any feedback on her letter to Mr. Beets from her union representatives at the town or at the local level. Ms. Washam said she pursued the matter with her chairwoman many more times only to get the same response (it is a union issue). Recently she was told to secure a letter from the W.P.C.A. stating that the added benefit was approved for all W.P.C.F. staff and not just the Teamster's.

She is now petitioning the W.P.C.A. to approach Mr. Beets on her behalf and request that she be given this benefit retroactive to the date the Teamster Union employees started receiving it, which would be July 1, 2009. She is also requesting that she be exempt from having to take furlough days. Her fellow employees at the W.P.C.F. are not required to take furlough days, she added.

Mary Burnore made a motion that the W.P.C.A. draft a letter to Town Manager Neil Beets stating that in July 2009 the W.P.C.A.'s intent was to give the 401K match to all Plant employees, and that the match was retroactive to July 1, 2009. Stanley Morytko seconded the motion.

Discussion on the motion: Mary Burnore said we voted that all employees at the Sewer Plant receive the 401K match benefit, not just the Teamsters.

The motion carried unanimously.

## **II) Public comment**

There was no public comment.

## **III) Correspondence**

Note from Patti Lein thanking Chairman Rene Goss for being a "man of his word" in following through with a recent sewer problem resulting in the homeowner having a deficient system. Plant Superintendent Dave Garand agreed to meet with the homeowner to get the problem resolved.

**IV)** The minutes of August 23, 2011 were approved with one small correction. Plant Superintendent Dave Garand's name was omitted from the attendance. Mary Burnore approved the minutes as amended. Stanley Morytko seconded the motion and the motion carried unanimously.

**V)** The Fall workshop of the Connecticut Association of Water Pollution Control Authorities will take place on October 21, 2011 from 8:00 A.M. to 1:30 P.M. at the Crowne Plaza in Cromwell, Ct. Rene Goss, Mary Burnore and Plant Superintendent Dave Garand will attend the workshop.

## **VI) Reports**

**a)** The **Chairman** had no report.

### **b) Plant Superintendent's Report**

Plant Superintendent Dave Garand reported on the following:

#### **Construction**

Current Work: **New Garage Building** – working on punch list completion. **Primary Settling Tanks**: Working on punch list. **Headworks Building** – Working on punch list. **Secondary Clarifier #2** is on line. **Secondary Clarifier #1** is off line for equipment replacement. We need to schedule removing and reapplying failed paint on all submerged surfaces, said Garand.

**Change Orders:** Two new change orders (20 total). The changes resulted in a cost increase of \$9,241.

### **Plant Performance**

Two permit violations occurred in August. Plant Superintendent Garand reviewed the August 2011 Effluent Quality Report, as well as the Effluent Non-compliance Report.

### **Administration & Finance**

#### **a) Monthly Report Ending August 31, 2011**

**Revenue** Collected \$531,000. This represents 16% of revenue collected with 17% of the year complete. **Expenses** \$420,506. This represents 12% of budget spent with 17% of the year complete.

**b) A/R Summary** – Richard E. White & Sons has \$3,489.70 in the 61-90 category. Garand said he is making payments on his bill and also paying interest charges.

**c) Significant Non-recurring Expenses** – Garand reviewed the expenses including construction costs to Carlin and Wright Pierce. Also a gas monitor, pressure washer and floor maintenance.

**D) FOG Compliance Report** – There are still 4 establishments that remain non-compliant; Dominos Pizza will be inspected next week, El Pilon will pay the surcharge, La Mexicana Market will be inspected next week and Regency Heights will be inspected next week.

**E) Multi Bank Securities** – Garand reviewed the Multi Bank Securities Quarterly Report. He said he spoke with our Multi Bank Securities representative and expressed concerns with some of our investments. There are approximately 34 investments that will mature next year and 30 investments will mature in 2013. Most of these investments have carried an interest rate between 4.500 and 5.350. In view of the declining market he said he will monitor the funds, and perhaps we should consider replacing the 2012 investments with 30 year securities.

**F) Dave Maynard donation** – Dave Maynard recently passed away due to cancer. Memorial contributions may be made to Hospice of Eastern Connecticut.

Mary Burnore made a motion suggesting that the W.P.C.A. donate \$100.00 to Hospice of Eastern Connecticut in Dave Maynard's name. Stanley Morytko seconded the motion. The motion carried unanimously.

**G) Backup Equipment Purchase: Polymer (\$19,795) and Grinder/Washpress (\$85,996).** Plant Superintendent Garand discussed the need to purchase the equipment.

Mary Burnore made a motion to authorize the Plant Superintendent to pursue purchasing the Polymer and Grinder/Washpress equipment. Stanley Morytko seconded the motion. The motion carried unanimously.

**H) Splash Park 2011 Water Usage** was 2,913.5 100cu/ft

**V) Customer Relations:** There were no blockages in our lines through 9/27/2011.

The next meeting will be held on October 25, 2011.

The meeting was adjourned at 7:58 P.M. Motion was made by Mary Burnore and seconded by Stanley Morytko. The motion carried unanimously.

Respectfully submitted,

Lillian Murray, Clerk