

**WINDHAM WATER POLLUTION
CONTROL AUTHORITY**

MINUTES

October 27, 2009

The Windham Water Pollution Control Authority held its regular meeting on October 27, 2009 in the Meeting Room, Town Hall. Acting Chairman Charles Kratt called the meeting to order at 6:30 P.M. Members present were Stanley Morytko, Nita Giordano, Mary Burnore, Rene Goss and Charles Kratt. Also present was Plant Superintendent David Garand.

I) Public Comment

There was no public comment.

II) Correspondence

There was no correspondence.

Charles Kratt said he heard that someone is interested in establishing a methane farm in Windham. He said their intent is to tie in with the Town Sewer Dept. in order to use their grease for bio-fuel. The only problem is they would require a digester, and Windham no longer has a digester, said Kratt. He said they might be coming to a future WPCA meeting to make a presentation. Plant Superintendent Dave Garand said there have been rumors in the past that other parties were interested in Windham's grease, but no proposal was ever made. Charles Kratt said we need to be aware of it and be receptive to it, if in fact, a presentation is made to the WPCA.

III) The minutes of September 22, 2009 were amended as follows: Pg. 2 para 3 end of sentence add...the grievance was a result of a second appearance at a meeting chaired by Charles Kratt.** Pg 4 item #4 (a), the sewer would run from George Street out to **the Magnet School location**, pg 4 item # 4 (a) add **they would not require the extension of sewers to undeveloped areas** to the end of the sentence, Pg 4, item # 4 (c) Mr. Mesick was not accurate with his **request**. If he had called me and asked to see any **documents**...**

Mary Burnore made a motion to approve the minutes of September 22, 2009 as amended and Rene Goss seconded the motion. The motion carried unanimously.

Rene Goss made a motion to amend the agenda to move item #6 as the next order of business and Mary Burnore seconded the motion. The motion carried unanimously.

IV) Election of Chairman and Vice Chairman

Chairman – Rene Goss nominated by Mary Burnore and seconded by Stanley Morytko. Goss asked if any other members wished to serve as Chairman. As there was no response, nominations for a Chairman were closed. Voting in favor of Rene Goss as Chairman were: Mary Burnore, Stanley Morytko and Nita Giordano. Voting in opposition was Charles Kratt. Motion carried.

Vice-Chairman – Rene Goss nominated Stanley Morytko as Vice-chairman, but he declined. Goss then nominated Mary Burnore as Vice-chairman and Stanley Morytko seconded the nomination. Voting in favor of Mary Burnore to serve as Vice-chairman were Rene Goss, Stanley Morytko and Nita Giordano. Voting in opposition was Charles Kratt. The motion carried.

Charles Kratt submitted his resignation and left the meeting. Rene Goss assumed the Chair.

V) Reports

Chairman

The Chairman had no report.

Plant Superintendent

A) Construction

Current Work: New Garage Building: continue electrical work, working on punch list completion. **Primary Settling Tanks:** Working on punch list. **Administration Building:** Demo remaining section of building. **Aeration Tank #2:** Take off line for line repairs and equipment replacement. **Pump House:** Replace R.A.S. PU #2, W.A.S.U. PU #1 & R.A.S. #2 Flow meter. **Headworks Building:** Excavation, shoring and dewatering.

Rene Goss complimented Dave Driebold on the plumbing work he did at the Plant. He did a nice job with the valves, pipes etc., said Goss. He also saved us a lot of money because we didn't have to pay a contractor to come in and do the work; we only had to pay for the materials.

Plant Superintendent Dave Garand said there was one new change order (total 10) to provide a phone system, a paging system and a radio system at a cost of \$109,830.

B) Plant Performance

All permit requirements were met for the month of July. Garand reviewed the September 2009 Effluent Quality Report. Nitrogen levels are up (TKN of about 28 Mg/L). Once the new tank is in service, the nitrogen should go back to (TKN

of about 7 Mg/L). BOD's and suspended solids are all within normal limits, he said.

C) Administrations & Finance

a) Monthly Budget Report

Revenue is \$846,026. This is 25% revenue collected with 25% of the year complete. **Expenditures** are \$706,632.00. This is 21% of revenue expended with 25% of the year complete. Garand reviewed adjustments to certain line items.

b) Significant Non-recurring Expenses September 22, 2009 to October 26, 2009 were reviewed. Garand said the W.E.F.T.E.C. conference he attended recently was an excellent conference.

c) Mansfield Dispute

Garand said he talked with Lon Hultgren and he believes Mansfield is preparing a new agreement proposal to present to the W.P.C.A for consideration and approval, (25% premium charge to Windham users billed off water usage). We will bill their customers for water and sewer charges, he said. Mansfield will give us an additional surcharge to add to the 25% in order to build a capital reserve of their own, added Garand. Mansfield will still own the system, and Windham will maintain it. This will replace the existing inter-municipal agreement, he said. Mary Burnore asked what will happen if Mansfield wishes to expand their sewer line. Garand said this will be addressed in the new agreement. This will have to be monitored very carefully, said Burnore.

d) High Strength Waste. Garand said he will discuss this at the next CAWPCA meeting and will report back.

e) Reserve Investments

One new investment was purchased recently. Garand said W.P.C.A. investments as of September 30, 2009 total \$9,551,342.60.

f) W.P.C.F Union Negotiations Status. Garand said there is a tentative agreement, but they want to present it to the new Town Council. He said a copy of the agreement should come to the W.P.C.A. first. He then referred to the proposed Revised Charter 12/21/07 which defines the W.P.C.A. and its duties.

g) Financials: Tom Pesce will present 2008/2009 financials at the November meeting.

h) Local Plan of Conservation & Development - Magnet School. Garand said

the State requests that the Town's sewer service area be consistent with the local Plan of Conservation & Development. He said the sewer area map needs to be incorporated in the local Plan of Conservation & Development. They need to get a State O.P.M. map change in order for the W.P.C.A. to be able to extend sewers to the proposed Magnet School location, said Garand. He said he offered to present the sewer area map to the Planning Commission, but Planning Commission Chairman Paula Stahl said they have no interest in doing that at this time. Garand said the Planning Commission is saying that the proposed sewer extension is consistent with the local Plan of Conservation & Development, but the plan doesn't include the sewer service area. Garand added that any requests to get a State O.P.M. map change should have been made in September, 2009.

i) **W.E.F.T.E.C.** Garand said the conference was very informative and he took the opportunity to resolve certain construction issues with equipment manufacturer executives.

D) Customer Relations:

On 10/1/09 there was a reported blockage on 10 Maple Avenue, Willimantic, CT. There was no homeowner damage. Garand said we cleared grease in the line which services 5 residences, and will monitor this area on a monthly basis.

E) Old Business

All items listed on the agenda under Old Business were addressed in the Plant Superintendent's report.

F) New Business

The Plant Holiday party will be held on Wednesday, December 23, 2009 at 12:00 P.M. at the Sewer Treatment Plant. As done in the past, W.P.C.A. members will contribute \$25.00 each to cover party expenses.

There being no other business, the meeting was adjourned at 7:35 P.M. Motion by Mary Burnore and seconded by Stanley Morytko. Unanimous vote to adjourn.

The next meeting will be held on November 24, 2009, at 6:30 P.M. in the Town Hall Meeting Room.

Respectfully submitted,

Lillian Murray, Clerk.