

Willimantic Public Library Board Minutes

Date: September 27, 2011

Attendance: Chairman J. Ayers, E. Jenkins, B. Lacey, T. Perch, O. Kurnyk-Ezis and L. Lambert, Secretary.

Absent: D. Crontin and J. Jakoboski

The meeting was called to order at 7:15p.m.

Acceptance of Minutes

The August 2011 minutes were approved and accepted by the Board, with a few revisions.

Old Business

E. Jenkins proposed an addition to the By-Laws concerning absences of Board Members, stating that Board Members would be limited to (3) three unexcused absences prior to termination from the Board. Unexcused absence is defined as not giving prior notice to the Board of a scheduled meeting that was not attended. O. Kurnyk-Ezis seconded the motion, and the Board voted unanimously to accept the limiting of unexcused Board meeting absences.

Reports

T. Perch submitted the report of the Adult Department. Highlights were:

- * Large volume of patron usage during Storm Irene.
- * Security system will be installed in October.
- * W.P.L. donated four replaced computers to McSweeney Center, two replaced computers to Guilford Smith Library, and four replaced computers to Drug Free Community Project.
- * W.P.L. received a \$500.00 donation from the Windham Federation of Teachers.
- * Lastly, Dennis Cronin resigned from the Library Board.

G. Zeiba submitted the report of the Children's Department. Highlights were:

- * Summer reading program was a huge success this year with 246 students participating. Attendance was encouraged by the input from some Windham School teachers.
- * The Summer Lunch Reading Outreach Program marked its (14) fourteenth year of serving the community, gaining in popularity each year. This year it expanded to serve the Middle School's WYSB teen prevention program and Nutritional education program as well.
- * Summer programs held at the library were well attended. Total materials circulated for the summer was 6,861 items.

New Business

During the discussion regarding changes to the By-Laws, the subject of Minimum Safe Staffing levels arose. T. Perch stated that a minimum of (5) staff members on duty at the library is needed to maintain a safe level of daily operations. The Board directed T. Perch to discuss this matter with Windham's Personnel Director, Don Muirhead for input prior to making any changes within the By-Laws by the Board.

Chairman J. Ayers updated the Board on the meeting scheduled with the Chairmen of Guilford Smith and Windham Free Libraries scheduled for October 13th, 2011. Meeting would be to discuss having a combined meeting with all three (3) Boards, hopefully scheduled for sometime in January of 2012.

Meeting was adjourned at 8:25 pm.

Respectfully submitted for approval November 21, 2011
By, Laura L. Lambert MS –Board Secretary